Advanced Access to the CCG Server

Access to the CCG server is available through an internet browser or a WebDAV server. The content through both types is the same. However, the WebDAV server access allows users to upload files to our server wherever they have an internet connection. Three methods are available for accessing our server. You can upload and download with each method.

1. Mapped Drive (Preferred)

This type of access will ONLY work inside the NREF building. Files can be uploaded or downloaded.

1. Open up windows explorer
2. Go to the "Tools" menu and select "Map Network Drive…"
3. Choose a drive letter that you want to map the ccg server
4. Enter the following address as the remote folder:

    \\ccgsrv.geostats.ualberta.ca\ccg storage

5. Click on the "Connect using a different user name" link
6. Enter your user name and password and click finish

2. NetDrive (Preferred Method Remotely)

1. Download and install Netdrive 4.1 from our server (netdrive_4.1.exe)
2. Open NetDrive
3. Add a new site

    Name: CCG storage server

    URL: https://ccgsrv.geostats.ualberta.ca/ccg/

4. Server type is WebDAV
5. Select a drive letter
6. Deselect to anonymous logon and enter the user name and password
7. Click connect to login to the server

Netdrive will add a drive to windows explorer so you can easily drag-and-drop files from the server as long as you are connected to the internet.

3. My Network Places

1. Open up the "My Network Places" from the desktop, windows explorer, or start menu
2. Double click on the "Add Network Place"
3. When prompted for the network place location, select "Choose another network location"
4. Enter the following url for the internet address:

    https://ccgsrv.geostats.ualberta.ca/ccg/

5. Accept the certificate for the website
6. Enter your user name and password
7. Choose a name that is easy to refer to; i.e. "CCG Storage Server"
8. Finish setting up the network place